



Western Region

DATA PROTECTION PRIVACY POLICY DATA PROTECTION PRINCIPLES

The main requirements within the 2018 Act as amended by 2020 withdrawal agreement when collecting, processing and storing personnel data are as follows.

SPECIFICALLY

- A. The person must be told EXACTLY what their data will be used for and receive their EXPLICIT CONSENT.
- B. When acquiring their data, they must be offered a clear statement about how you plan to use it before they agree.
- C. The persons supplying the data must be given clear opt ins, NOT opt outs

There are also requirements, as was laid out in the 1998 Data protection act and incorporated are: -

1. Shall be adequate, relevant and not excessive in relation to the purpose for which they are processed,
2. Shall be accurate and where necessary, kept up to date,
3. Shall not be kept for longer than is necessary for that purpose or those purposes,
4. Shall be processed in accordance with the rights of the data subject under the Act; and that,
5. Appropriate technical or organisational measures shall be taken against unauthorised or unlawful processing of personal data and against accidental loss, destruction or damage to personal data,
6. Personal data shall not be transferred to a country or territory outside the United Kingdom area without the express permission of the individual.

PURPOSE

An essential activity within the Western Region is the requirement to gather and process information about its members in order to operate effectively, and support the membership.

This will be done in accordance with the Data Protection Act 2018 (the Act), and other related government legislation such as the 2020 Withdrawal Agreement

The Western Region acting as custodians of personal data - recognises its moral duty to ensure that all such data is handled properly and confidentially at all times, irrespective of whether it is held on paper or by electronic means.

This covers the whole life-cycle, including: -

1. The obtaining of personal data,
2. The storage and security of personal data,
3. The use of personal data,
4. The disposal/destruction of personal data.

The Western Region also has a responsibility to ensure that data subjects have appropriate access - upon written request - to details regarding personal information relating to them.

PERSONAL DATA HELD ABOUT Western Region MEMBERS WILL BE RESTRICTED TO: -

1. Name,
2. Address,
3. Phone number,
4. Mobile phone number,
5. Email address,
6. Membership number,
7. Club and or Region.

USE OF PERSONAL DATA

1. The Personal Data collected from you may be processed by The Western region, and the Association for Metal Detecting Sport (AMDS) to enable it to contact you (with your permission) by;
 - a. electronic mail,
 - b. postal mail
 - c. telephone, to communicate details of resources and materials, events, seminars, publications and news bulletins.
2. The information we hold may be used by the Western Region or AMDS for the purpose of required duties,
3. Your personal data will not be made available to third parties without your express permission,

4. Third parties who, with your permission the Western Region and AMDS may share your data with are those who perform services for it (e.g., solicitors, auditors, its insurers Perkins Slade etc) or communicate on behalf of The Western Region or AMDS to its members via newsletters.

Any such disclosures will be subject to written contracts, confidentiality requirements and/or security arrangements where necessary in order to protect your personal data.

DISCLOSURE OF PERSONAL DATA

The Western Region may disclose Personal Data if required to do so by law or in the good-faith and belief that such action is necessary to:

1. Confirm to the edicts of the law or comply with legal process served on the Western Region,
2. Protect and defend the rights or property of the Western Region. This Data Protection Policy shall be governed by the law of England & Wales, and You shall submit to the exclusive jurisdiction of the English and Welsh Courts.

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